

530-320-0029  
Loomis, CA 95650

Marianne Harris  
P.O. Box 926

## General Resume

### Qualification Summary

- Twenty-five years as Graphic Artist in print production.
- Ten years in web design and multi-level and ecommerce website production.
- Award winning published writer with articles in nation-wide publications.
- 3 Two Associates Degrees with honors. Medical Terminology Certificate.
- Efficient with both Macintosh and PC platforms.

### Experience Summary

**Print Production:** Designed, layout and typeset several published books and book covers. Created and edited book copy to produce over fifty 100-to-300 page catalogs. Design and produce full-color ads for National magazines. Produced 32-36 page bimonthly slick magazine as well as several newsletters, advertisements, t-shirt designs, etc.

**Company Image:** Created Logos, brochures, business cards, advertisements, fliers, catalogs, etc.

**Web Design and Production:** Designed and created multi-level websites, including all graphics, navigation, banners, Flash and QuickTime animation, digital photography.

**Ecommerce:** Designed and produced complete Ecommerce retail store. Created and maintained an ecommerce database of over 400 items. Photographed and processed all product photos.

**Office Management:** Responsible for all correspondence, bookkeeping, invoicing, payroll, order entry, and customer service. Also created and managed various databases including a 3000 book title database and a 400-item merchandise inventory.

### Software Knowledge

**Print Production:** Adobe InDesign CS4, Quark Xpress, Adobe Pagemaker.

**Logo Design and Photo Processing:** Adobe PhotoShop CS4 and Illustrator CS4. Macromedia Fireworks MX and Freehand MX. Fractal Design Painter.

**Advertisements:** MultiAd Creator Pro.

**Web Design and Production:** Macromedia Dreamweaver MX and Adobe GoLive CS4, Miva Merchant Shopping Cart, Payment Gateways, Access Database Software. Knowledge of HTML code and Cascading Style Sheets.

**Multimedia Animation:** Macromedia Flash MX, QuickTime VR.

**Multimedia Presentations:** Adobe Acrobat CS, Microsoft PowerPoint.

**Office Management:** Microsoft Word and Excel, Intuit QuickBooks Pro, FileMaker Pro.

**Miscellaneous:** Various softwares for creating panoramas, capturing video, transferring files, etc.

### Employment History

*Harris Graphics*, Owner, Graphic Artist, Loomis, California

*Auburn Journal*, Graphic Artist, Auburn, California

*Harris Construction*, Co-Owner & Office Manager, Loomis, California

*ShopAtEthics.biz*, Online Ecommerce Store, Owner & Creator, Foresthill, California

*Redwood Health Services*, Internet Production Artist, Santa Rosa, California

*APG Trade/Atrium Publishers Group*, Lead Graphic Artist, Santa Rosa, California

*Crackle Manufacturing*, Office Manager, Lake County, California

*Paul Tapia Studios*, Graphic Artist, Lake County, California

*Clear Lake Observer*, Graphic Artist, Lake County, California

### Education & Training

*Sierra College* - AA in General Ed, AS in Graphic Design Multimedia, AA in Fine Art

*Yuba College* - Graphics, English and Creative Writing Curriculum

*Santa Rosa College* - Graphics and Web Design Curriculum

Samples can be viewed at [mharrisgraphics.com](http://mharrisgraphics.com)